Remove / Change Vehicle
Faculty/ Staff Annual Parking Permits Online
St. George Campus, University of Toronto.

IMPORTANT: Starting in July 2020, only one (1) vehicle will be permitted on each Faculty/ Staff permit at any time. However, a permit holder can change the vehicle on their account. It is the responsibility of the permit holder to ensure that correct vehicle is on their permit before parking it on University property. One (1) change is allowed daily.

Login Instructions:

STEP 1
Visit: https://facilities.utoronto.ca/AIMSWeb9/

Click on the Modify Account Vehicles tab marked in Red below.

(Alternatively, by using one of the other marked links, your will have to follow through to the Vehicles Section).
STEP L2

Ensure that the option marked A; ‘U of T Faculty, Staff...’, is selected.

Press the login button marked with ‘B’

---

Remove Vehicle

STEP R1:

(If there are any popups asking for Contact information or Terms of Service agreement, follow through and) you will land on the following page, which will list all your vehicles. Under each license plate there are 2 options. Permanent Change and Remove from Permit:

Press ‘Remove From Permit’ under all the extra license plates (one at a time).
STEP R2:

You will see a pop-up. Press ‘Remove Vehicle’ and the vehicle will be removed from your account.

Important Note:

You will not be able to remove the last vehicle because a permit must have 1 vehicle. If this is the only vehicle, or the last one left and you would like to ‘remove and replace’ it, you will have to press ‘Permanent Replacement” See Vehicle Change Guide. If you try to remove the last (/ only) vehicle, you will encounter an error like this: